



**Salford Primary Care Together
Annual Members Meeting**

Friday 13 November 2020

8am – 9am

ZOOM Meeting

MINUTES

Present:

Name	
Liz Cross	Chair of Board SPCT
Lance Gardner	Chief Executive Officer SPCT
Ray Harding	Non-Executive Director SPCT
Helena Leyden	Non-Executive Director SPCT
Dr Brian Hope	Non-Executive Director SPCT
Alan Kershaw	Chief Finance Officer, SPCT
Peta Stross	Chief Operating Officer, SPCT
Dr Pierina Kapur	

Apologies:

Name	
Dr Brian Hope	Non-Executive Director, SPCT

Minute Taker:

Name	
Jane Ashworth	SPCT



No.	Agenda Item
1	<p>Welcome & Introductions</p> <p>The Chair opened the Annual Members Meeting and welcomed all members and attendees to this year's meeting.</p> <p>The meeting was held this year using Zoom due to the extraordinary circumstances.</p> <p>The Chair introduced the different members of the SPCT Board who were all present at the meeting, with the exception of Dr Brian Hope who was unable to attend.</p> <p>The Chair expressed her desire to ensure the Board is easy to get in touch with, and her hope that using zoom, we can make it easier for people to keep in touch and for us to keep building relationships. The Annual Members meeting provided a good opportunity at least once a year to ensure we enable people to hold us to account and for us to share with members where the money has come from, how we have spent it, and what we have achieved in the financial year ending 31st March 2020. The Chair also wanted to invite suggestions around what more could we do to add value and relieve pressures on our primary care colleagues.</p>
2	<p>Minutes of the previous AGM</p> <p>The minutes of the October 2019 AGM were accepted as a true and accurate record.</p>
3	<p>Review of the Year (Update on Activities during 2019/20)</p> <p>Lance Gardner provided an overview of the services delivered by SPCT during 2019/20, which included:</p> <ul style="list-style-type: none"> - Supporting the creation and development of PCNs - Caretaking arrangements at Eccles Gateway practice - Delivering SWEAP – which achieved a Good CQC rating - SPCT Practices rated Outstanding by CQC - Re-tendering of the Homeless Service to be more inclusive – the creation of the Inclusion Health Service - Recruitment of a new Executive Team <p>There are many other achievements to note of which we are incredibly proud and which we hope members and others from the Primary Care Community will feel have made a positive impact in Salford. Further details are in the presentation</p>
4	<p>Financial Update</p> <p>The members noted the report by Alan Kershaw.</p> <p>The audited Annual Report and Accounts for the year to March 2020 were presented and noted. There were no issues arising from the audit and the accounts have been submitted to Companies House.</p>
	<p>Achievements Since March 2020</p> <p>Peta Stross presented to the members and highlighted some of SPCTs achievements</p>



No.	Agenda Item
	<p>since March 2020- in particular SPCTs Covid response. SPCT expressed their sincere gratitude for the support received from all practices.</p>
5	<p>Close</p> <p>The Chair asked those who had attended to keep giving us feedback on what more SPCT can do to add more value and relieve more of the pressure.</p> <p>Dr Kapur asked for more information around the Asylum Seeker service. Peta Stross, COO, is to provide further detail and obtain further feedback from Dr Kapur.</p> <p>Other items that Dr Kapur asked for further information on:</p> <ul style="list-style-type: none"> ○ the PCN work, and how to ensure that this can be delivered given the added pressures of Covid. ○ More information about EPIC – the direction of travel, how it is all going to link up, how GPs will refer into it <p>Dr Kapur commented that she was not confident that all GPs and practices fully understand what SPCT services including Covid services are fully available. It would be useful to have a one page document detailing this.</p> <p>It was requested that the information is communicated separately to the CCG newsletter</p> <p>In concluding the meeting, the Chair thanked Dr Kapur for taking time out to attend today's meeting and that should she wish to be in touch at anytime with any member of the Board we would welcome the contact – by phone, email or to come and meet in her neighbourhood. The meeting closed 8:50am</p>